**London Anchor Institutions’ Network Green New Deal Working Group Minutes**

**18th May 2023**

**Attendees:**

Emma Carroll (GLA), Gintare Masiulyte (GLA), Jane Bartman (Bloomberg), Catherine Barber (GLA), Philippa Borrowman (GLA), Judith Abbott (Newham College), Glen Lambert (Newham College), Riikka Vihriala (NCC), Kirsty Macaulay (NHS), Sam Longman (TfL), Souraya Ali (GLA), Ryan Wallace (UoL), Natalie Isaac (UoL), Eleanor Clark (TfL), Josh Vivian (TfL), Matt Thomas (GLA)

**Apologise:**

Kyle Lyons (TfL), Adam Freed (Bloomberg), Mary Vine-Morris (Association of Colleges), Olivia Tusinski (GLA), Brian Cuthbertson (Church of England), Emma Brooker (Church of England), Anna Gunstone (London Higher), Andrew Gilbert (LJF), Daniella Myers (LJF), Liz Lake (LSEC), Louise Wolsey (LSEC)

**Agenda & Overview**

* Introductions were made by Gintare Masiulyte, who outlined the focus of the meeting as being priority setting for 2023-2024. This builds on 1-2-1 conversations which took place throughout April.
* Judith Abbot (Chief Operating Officer, Newham College) and Natalie Isaac (Head of Sustainability, University of London) were welcomed to the group.
* Catherine Barber (GLA Director of Energy & Environment) provided introductory remarks to the group, highlighting the important role of the network to facilitate shared learning and to deliver on the Mayor’s vision for a ‘cleaner, greener and fairer London’.

**Reflections from 121s**

* Gintare provided an overall summary of the focus for the group for 2023 -2024, with this being ‘last mile deliveries’ (procurement), the development of EV infrastructure, and carbon literacy training (for senior leaders). To support this, activity is being planned to facilitate shared peer learning and organise training workshops.
* The GND group will continue action on environmental sustainability (carbon literacy training) and estate decarbonisation and explore the development of green skills bootcamps, retrofit skills programmes and wider procurement activity.
* Reporting will include providing information on the new targets for 2023-24 (Last mile deliveries, EV infrastructure, senior leaders carbon literacy training), and the targets set last year (carbon literacy training for the estates staff and estate decarbonisation).

**Interactive Exercise**

* Jane Bartman facilitated an interactive exercise for the group (via a Miro board), which focused on three key areas:
	1. Sustainability business case
	2. EV infrastructure
	3. Last mile deliveries
* During this activity, smaller groups discussed a specific topic area, with a focus on activity already take place and identifying opportunities to expand on this activity.
* Group 1 (Sustainability business case) raised challenges such including business case development, with a consistent methodology. Anchors would be keen to see examples of work taking place across the network to inform activity in their organisation. Data was also highlighted as potential barrier, with this critical to ensuring a sustainable business case was robust and delivery focused.
* Group 2 (EV infrastructure) discussed the need for research and development on EV infrastructure to support roll-out. Finance and technical expertise were also discussed as potential barriers and learning opportunities for the group.
* Group 3 (Last mile deliveries) discussed current organisational procurement activity, using this as a springboard to discussed future needs and opportunities. Anchors felt there was opportunity for collaboration in this area.

**TfL best practice on staff training**

* Josh Vivian (TfL) gave a presentation on the roll-out of carbon literacy across the organisation, sharing learning, opportunities, and plans for growth.
* Headlines:
	+ Programme is lead by the TfL sustainability team, with a supporting network of champions across the organisation
	+ The course is 1 day 9-5, with a typical group size of 12 delegates and is delivered by two volunteer trainers from within TfL. Trainers receive a two-day course, with the course working of a ‘train the trainer model’
	+ The TfL course has been accredited by the Carbon Literacy Project, who issued certificated to delegates who successful complete the course.
	+ Course development took 5-6 months, initially inspired by resources shared by the Department for Transport.
	+ To date, 750 people in TfL have been trained, including 60 from the Senior Leadership Team.

**EV infrastructure**

* Philippa Borrowman (GLA) and Eleanor Clark (TfL) gave a presentation on EV infrastructure in London, as per the slides.
* Following on from this presentation, TfL and GLA will organise and EV infrastructure working which will:
	+ Provide an overview of how individual organisation may get started in the journey to install EV infrastructure
	+ Introduce TfL’s procurement resource, the London Template​
	+ Provide an overview of key considerations for EV infrastructure: cost, power network, market, charge point operators (CPOs) etc. ​
* TfL committed to sharing with Anchors all existing guidance on the procurement and installation of EV charge points and longer-term will continue to identify opportunities to collaboration and support the work of Anchor organisations.

**Accelerators planning work**

* Matt Thomas (GLA) provided Anchors with on overall of accelerators planning work, as per the slides.

**Next steps & AOB**

* Anchors were encouraged to share any upcoming events and specific comms activity, which can be amplified through the network. Reminder of available budget to produce showcase films and visits from Shirley Rodrigues (Deputy Mayor Energy and Envrionment)
* As part of London Climate Action Week, London Higher and UCL will be running a collaborative panel event considering the contribution that the higher education sector can make to climate action. The panel will be on **June 29, 10:00—13:00 at UCL East Campus in Stratford.**
* Next 121s will take place in June and the next WG meeting will take place on the 20th of July 2023.